



MINUTES

Wisconsin Rapids Board of Education
Personnel Services Committee

510 Peach Street · Wisconsin Rapids, WI 54494 · 715-424-6701

Sandra Hett, Chair
Anne Lee
Mary Rayome
John Krings, President

May 7, 2018

Location: Board of Education, 510 Peach Street, Wisconsin Rapids, WI
Conference Room C

Time: 6:00 p.m.

Committee Members Present: Sandra Hett, Anne Lee, John Krings, and Mary Rayome

Others Present: Ryan Christianson, Phil Bickelhaupt, Ron Rasmussen

I. Call to Order

Sandra Hett called the meeting to order at 6:00 p.m.

II. Public Comment

There was no public comment.

III. Actionable Items

A. Appointments

PS – 1 Motion by Mary Rayome, seconded by Anne Lee to approve the following professional staff appointments:

Kristin Pollack Location: Lincoln High School
Position: Teacher

Justine Horvath Location: Lincoln High School
Position: Teacher

Jessie Szprejda Location: Lincoln High School
Position: Teacher

Teresa Beeman Location: Howe Elementary School
Position: Teacher

Gregory Rauls Location: Lincoln High School
Position: Teacher

Margaret Moroder Location: Elementary
Position: Teacher

Daniel Krommenakker Location: Lincoln High School
Position: Teacher

Kelsey Johnson Location: THINK Academy
Position: Teacher

Rachel Lutz Location: Grant Elementary School
Position: Teacher

Motion carried unanimously.

**PS – 2 Motion by Anne Lee, seconded by Mary Rayome to approve the following support staff appointment:**

Karleen Hilgers	Location:	THINK Academy
	Position:	Kitchen Helper

**Motion carried unanimously.**

B. Resignations

**PS – 3 Motion by Mary Rayome, seconded by Anne Lee to approve the following professional staff resignation:**

Jennifer Derks	Location:	Washington Elementary School
	Position:	Teacher

**Motion carried unanimously.**

**PS – 4 Motion by Anne Lee, seconded by Mary Rayome to approved the following support staff resignations:**

Peri Carlson	Location:	East Junior High
	Position:	Kitchen Helper

Jacqueline Dombrowski	Location:	District
	Position:	Food Service Secretary

Brenda Pascoe	Location:	Grove Elementary School
	Positon:	ELL Aide

Mark Sylvester	Location:	Mead Elementary Charter School
	Position:	Noon Aide

**Motion carried unanimously.**

C. 2018-19 Open Enrollment Data Review and Application Approvals

**PS – 5 Motion by Mary Rayome, seconded by Anne Lee to approve non-resident student requests to attend the Wisconsin Rapids Public Schools under the Open Enrollment Law, pending a review of discipline records and special services needs.**

**Motion carried unanimously.**

**PS – 6 Motion Anne Lee, seconded by Mary Rayome to approve resident student requests to attend non-resident school districts under the Open Enrollment Law, pending a review of discipline records and special services needs.**

**Motion carried unanimously.**

D. Wage Compensation for Summer Technology Support Employees

**PS – 7 Motion by Mary Rayome, seconded by Anne Lee to approve a wage increase for the Summer Technology Support Employees to the new rates of \$10.00/hour (year one) and \$10.50/hour (year two and thereafter) with an effective date of June 1, 2018.**

**Motion carried unanimously.**

**E. Support Staff Assignment Adjustments Associated with District Restructuring**

**PS – 8 Motion by Mary Rayome, seconded by Anne Lee to approve a change to the work year schedule for the Lincoln High School Registrar position, beginning on July 2, 2018, establishing the high school Registrar position as a regular, full-year assignment and maintaining the current workday schedule of 7.5 hours/day.**

**Motion carried unanimously.**

**PS – 9 Motion by Anne Lee, seconded by Mary Rayome to approve the reclassification of the Lincoln High School Activities Clerk position from a Group V job classification to a Group VI job classification within the Office/Clerical and Support Staff group wage configuration.**

**Motion carried unanimously.**

**PS – 10 Motion by Mary Rayome, seconded by Anne Lee to approve a new Office/Clerical and Support Staff position at Lincoln High School titled “Tutoring and Testing Coordinator” as a Group IV job classification position within the Office/Clerical and Support Staff group wage configuration and following a student-contact-days, school-year schedule with a workday shift of 7.0 hours/day.**

**Motion carried unanimously.**

**IV. Updates and Reports**

**A. Athletic and Non-Athletic Co-Curricular Pay**

The Committee received an update on pending adjustments that will be needed with non-athletic co-curricular assignments due to the 2018-19 District restructuring, which will involve the need to shift current East Junior High advisor positions to new placements at Wisconsin Rapids Area Middle School and Lincoln High School. Dr. Christianson explained that the current base-wage calculator of \$35,400 for non-athletic co-curricular advisor positions has been in place since the 2010-11 school year, and he introduced the recommendation of increasing the base-wage calculator to begin with the 2018-19 school year. Dr. Christianson also recommended the Committee consider an increase to the base-wage calculator for athletic co-curricular coaching positions for the 2018-19 school year. The Committee discussed potential new rates for the base-wage calculator to take effect with the 2018-19 school year, including the intent to have the same base-wage calculator for both athletic and non-athletic co-curricular positions. Dr. Christianson indicated the recommendations for potential adjustments would be brought back to the Committee for further consideration and possible action at a future meeting.

**V. Consent Agenda**

- Motions:
- PS – 1 Professional Staff Appointments
  - PS – 2 Support Staff Appointment
  - PS – 3 Professional Staff Resignation
  - PS – 4 Support Staff Resignations
  - PS – 5 2018-19 Open Enrollment Requests, Non-Resident Students
  - PS – 6 2018-19 Open Enrollment Requests, Resident Students
  - PS – 7 Summer Technology Support Employees
  - PS – 8 Support Staff Assignments, Lincoln High School Registrar
  - PS – 9 Support Staff Assignments, Activities Clerk
  - PS – 10 Support Staff Assignments, Tutoring and Testing Coordinator

**VI. Adjournment**

Ms. Hett adjourned the meeting at 6:37 p.m.